

Harrisburg Community Library Board Minutes

Thursday, April 11, 2024

5 p.m., Harrisburg Community Room

Roll Call and declaration of quorum. Kama Konda-Varilek, Kevin Maxwell, Eve Langerock, Stephanie Bouza, Barb Patterson, Cheyenne Chontos.

Amendment/Adoption of Agenda. Patterson moved to add discussion of the Board's summer schedule. Seconded by Bouza.

Reading and approval of minutes of previous meeting. March 2024 minutes approved with no changes.

Financial and statistical report update. Reviewed the February 2024 and March 2024 financial reports.

Library Director/Staff Reports:

March 2024 Attendance:

- 439 Adults
- 459 Children
- 898 Total (in library attendance)
- 37 Phone Calls
- 13 New Memberships
 - 23 Adults
 - 13 Children

March 2023 Attendance:

- 457 Adults
- 389 Children
- 846 Total (in library attendance)
- 11 New Memberships

March 2024 Computer Use: 18 sessions

March 2024 Crafts: 42

Staff update: Cheyenne Chontos and Shonda Kelly completed the SDSL course "2024 SDSL Book Study: Cultivating Connected Learning." Chontos and Kelly each earned 18 CE's for completing the course.

Public Input: No public input.

Unfinished Business:

Winter Storytime:

- Tues, Mar 19 – 8 children, 6 adults

Monthly Teen/Adult Programming: Board discussed March's DIY Book Nook craft. Discussed upcoming programming, including Dr. Brad Tennant (18th), All Ages BINGO (23rd), Mystery Tree Challenge (27th), and Scan for Keeps (29th).

Community survey: The community survey has had 75 responses as of April 10, 2024. The feedback so far overall has been positive. The survey went live on Friday, March 22 and will close Friday, April 26.

New library space updates: Discussions between the City and the School District are continuing. The current timeline is that we will move into the new space in August 2024. Currently, the Liberty School library is not planning on leaving an furniture (including shelving) behind.

Book club updates: Konda-Varilek shared that eight people attended the March book club meeting.

Staff Day update: The HCL staff met Saturday, April 6. They created a draft mission statement, which will be edited and reviewed by the Board. They also went over the Summer Reading program, summer scheduling, and discussed the new library space.

Circulation and Materials Policy: The Board reviewed the Circulation and Materials Policy. It was approved pending edits.

Internet and Computer Use Policy: The Board discussed the edits to the Internet and Computer Use Policy. It was approved pending edits.

New Business:

Rules of Conduct Policy: The Board discussed the draft of the Rules of Conduct Policy, and the Board will bring their edits to the May meeting.

Summer Schedule: The Board decided that they will meet in May (5/9/2024). The Board will not meet in June or July but will meet in August (8/8/2024).

Other:

Set Date for Next Meeting: May 9, 2024 at 5 p.m.

Adjournment. Bouza moved to adjourn, seconded by Patterson. Board adjourned at 5:50pm.