# **Harrisburg Community Library Board Minutes**

Thursday, August 8

5 p.m., Harrisburg Community Room

**Roll Call and declaration of quorum.** Kama Konda-Varilek, Kevin Maxwell, Barb Patterson, Stephanie Bouza, Eve Langerock, Lisa Groon (Harrisburg School District representative), Cheyenne Chontos (Director).

**Amendment/Adoption of Agenda.** Agenda amended to add Konda-Varilek update to New Business. Agenda approved.

Reading and approval of minutes of previous meeting. May 2024 minutes approved.

**Financial and statistical report update.** Reviewed the May 2024 financial report, June 2024 financial report, July 2024 financial report, and the 2025 proposed budget report.

## **Library Director/Staff Reports:**

May	June	July
May 2024 Attendance:	June 2024 Attendance:  • 801 Adults  • 1075 Children  • 1876 Total (in library	July 2024 Attendance:  • 795 Adults  • 1092 Children  • 1887 Total (in library
<ul> <li>attendance)</li> <li>73 Phone Calls</li> <li>24 New Memberships</li> <li>43 Adults</li> <li>25 Children</li> </ul>	<ul> <li>attendance)</li> <li>64 Phone Calls</li> <li>35 New Memberships</li> <li>62 Adults</li> <li>41 Children</li> </ul>	<ul> <li>attendance)</li> <li>90 Phone Calls</li> <li>33 New Memberships</li> <li>51 Adults</li> <li>34 Children</li> </ul>
<ul> <li>May 2023 Attendance:</li> <li>495 Adults</li> <li>604 Children</li> <li>1099 Total (in library attendance)</li> <li>16 New Memberships</li> </ul>	<ul> <li>June 2023 Attendance:</li> <li>815 Adults</li> <li>1206 Children</li> <li>2021 Total (in library attendance)</li> <li>38 New Memberships</li> </ul>	July 2023 Attendance: <ul> <li>691 Adults</li> <li>882 Children</li> <li>1606 Total (in library attendance)</li> <li>14 New Memberships</li> </ul>
May 2024 Computer Use: 24 sessions	June 2024 Computer Use: 26 sessions	July 2024 Computer Use: 35 sessions
May 2024 Crafts: 173  May Summer Reading Program (SRP) Sign-Ups:	June 2024 Crafts: 214  June Summer Reading Program (SRP) Sign-Ups:	July 2024 Crafts: 87

- 36 Preschool
- 177 Elementary
- 61 Middle School
- 24 High School
- 66 Adult

- 28 Preschool
- 81 Elementary
- 24 Middle School
  - 11 High School
  - 38 Adult

Outdoor Adventure Passes: 225 total passes handed out. There is interest in doing a Fall and Winter version of the Adventure Passes.

Incident Report from July: Reviewed incident report from July 18, 2024.

Public Input: (Comments limited to 10 minutes)

#### **Unfinished Business:**

Programming Update: Reviewed the SRP programs. The Fly Tying/Fishing event with GFP and Parks and Recreation was postponed due to rain. Rescheduled for October 12. Other SRP programs went as scheduled. Upcoming events include: Balloon Hippie (8/12), Pop-Up Craft Day (8/13), and SDHSF History Talk – Eliza Blue (9/10). September is Library Card Sign-Up Month.

SDLA Conference: Cheyenne Chontos and Jo Helland will be attending the 2024 SDLA Conference in Aberdeen, SD. Currently no board members are planning to attend.

Accreditation: Accreditation is due August 30. The HCL is poised to be re-accredited. Chontos will check to see if Groon can contribute to the CE hours needed.

# **New Business:**

### Summer Reading:

- Started: May 28Ended: July 31
- Last day to pick up prizes: August 16
- 2024 SRP total sign-ups:
  - o 64 Preschool
  - o 258 Elementary
  - o 85 Middle School
  - o 35 High School
  - o 104 Adult
  - o 546 Total
- 2024 SRP total challenge finishers (as of 8/6/2024):
  - o 31 Preschool
  - o 138 Elementary
  - 36 Middle School and High
    - School
  - o 28 Adult

- 2023 SRP total sign-ups:
  - o 63 Preschool
  - o 302 Elementary
  - 81 Middle School and High School
  - o 446 Total
- 2023 SRP total challenge finishers:
  - o 22 Preschool
  - o 124 Elementary
  - 33 Middle School and High School
  - o 179 Total

#### o 233 Total

Confidentiality policy: Reviewed the proposed confidentiality policy. Bouza moved to pass the confidentiality policy as written. Seconded by Maxwell. Passed unanimously.

Reinstatement of Stephanie Bouza on Board: Patterson moved to reinstatement Stephanie Bouza on the HCL Board. Seconded by Langerock. Passed unanimously.

Reinstatement of Eve Langerock on Board: Bouza moved to reinstate Eve Langerock on the HCL Board. Seconded by Patterson. Passed unanimously.

Konda-Varilek update: Konda-Varilek will be moving from Harrisburg and thus resigns from her position on the Board.

## Other:

Book club: Discussed Book Club updates. The Book Club has two new regular members. The June book was *Sooley* and the July book was *Hello Beautiful*. The August book will be *The Challenge*.

**Set Date for Next Meeting:** Thursday, September 12, 2024.

**Adjournment.** Meeting adjourned at 6:05pm.