

## **Harrisburg Community Library Board Minutes**

**Thursday, December 12**

**5 p.m., Harrisburg Community Room**

**Roll Call and declaration of quorum.** Kevin Maxwell, Rob Doyen, Andrea Irish, Sarah Christenson, Lisa Groon, Cheyenne Chontos (Director).

**Amendment/Adoption of Agenda.** Motion by Groon to approve the agenda, seconded by Maxwell. Motion approved.

**Reading and approval of minutes of previous meeting.** Motion by Maxwell to approve the November 2024 minutes, seconded by Groon. Motion approved.

**Financial and statistical report update.** Reviewed the November 2024 financial report.

### **Library Director/Staff Reports:**

November 2024 Attendance:

- 432 Adults
- 417 Children
- 849 Total (in library attendance)
- 50 Phone Calls
- 9 New Memberships
  - 13 Adults
  - 7 Children

November 2023 Attendance:

- 357 Adults
- 382 Children
- 739 Total (in library attendance)
- 41 Phone Calls
- 8 New Memberships

November 2024 Computer Use: 12

November 2024 Crafts and Passive Programs: 97

**Public Input:** (Comments limited to 10 minutes) No public comments.

### **Unfinished Business:**

Programming Update:

Previous

- Library Closed for Staff Training (11/16)

- Evening Storytime (11/18) - Adults: 4; Children: 6
- Storytime (11/19) - Adults: 6; Children: 10
- Robotics (11/20) - Children: 9
- Library Closed (11/28 - 11/30)
- Sensory Santa (11/30) - Adults: 27; Children: 29
- Storytime (12/3) - Adults: 8; Children: 15
- Evening Storytime (12/9) - Adults: 2; Children: 1
- Storytime (12/10) - Adults: 6; Children: 11

#### Current/upcoming

- Christmas Murder Mystery (12/14)
- Robotics (12/18)
- Library Closed (12/24 - 12/26, 12/31 - 12/1)

Sensory Santa survey: Review the results of the Sensory Santa survey.

#### **New Business:**

Circulation and Materials Policy: Reviewed and approved updates to the Circulation and Materials Policy in accordance with South Dakota State Law 22-24-56 and to add in a section on interlibrary loans.

Library card application: Reviewed updates to library card application.

Interlibrary Loan request form: Reviewed and discuss the Interlibrary Loan request form.

#### **Other:**

City update: Amanda Mac will begin her role as City Administrator to the City of Harrisburg starting December 30.

State Library update: Governor Noem announced her proposed budget for the South Dakota Fiscal Year 2026 (July 1, 2025 – June 30, 2026). Part of this proposed budget includes cuts to the South Dakota State Library. Reviewed these proposed cuts and how they might impact the library.

**Set Date for Next Meeting:** Thursday, January 9, 2025 at 5pm in the Heritage Community Room.

**Adjournment.** Motion by Groon to adjourn, seconded by Christenson. Motion approved. Meeting adjourned at 5:40pm.