

Harrisburg Community Library Board Minutes

Thursday, August 8

5 p.m., Harrisburg Community Room

Roll Call and declaration of quorum. Kama Konda-Varilek, Kevin Maxwell, Barb Patterson, Stephanie Bouza, Eve Langerock, Lisa Groon (Harrisburg School District representative), Cheyenne Chontos (Director).

Amendment/Adoption of Agenda. Agenda amended to add Konda-Varilek update to New Business. Agenda approved.

Reading and approval of minutes of previous meeting. May 2024 minutes approved.

Financial and statistical report update. Reviewed the May 2024 financial report, June 2024 financial report, July 2024 financial report, and the 2025 proposed budget report.

Library Director/Staff Reports:

May

May 2024 Attendance:

- 689 Adults
- 947 Children
- 1636 Total (in library attendance)
- 73 Phone Calls
- 24 New Memberships
 - 43 Adults
 - 25 Children

May 2023 Attendance:

- 495 Adults
- 604 Children
- 1099 Total (in library attendance)
- 16 New Memberships

May 2024 Computer Use: 24 sessions

May 2024 Crafts: 173

May Summer Reading Program (SRP) Sign-Ups:

June

June 2024 Attendance:

- 801 Adults
- 1075 Children
- 1876 Total (in library attendance)
- 64 Phone Calls
- 35 New Memberships
 - 62 Adults
 - 41 Children

June 2023 Attendance:

- 815 Adults
- 1206 Children
- 2021 Total (in library attendance)
- 38 New Memberships

June 2024 Computer Use: 26 sessions

June 2024 Crafts: 214

June Summer Reading Program (SRP) Sign-Ups:

July

July 2024 Attendance:

- 795 Adults
- 1092 Children
- 1887 Total (in library attendance)
- 90 Phone Calls
- 33 New Memberships
 - 51 Adults
 - 34 Children

July 2023 Attendance:

- 691 Adults
- 882 Children
- 1606 Total (in library attendance)
- 14 New Memberships

July 2024 Computer Use: 35 sessions

July 2024 Crafts: 87

- 36 Preschool
- 177 Elementary
- 61 Middle School
- 24 High School
- 66 Adult
- 28 Preschool
- 81 Elementary
- 24 Middle School
- 11 High School
- 38 Adult

Outdoor Adventure Passes: 225 total passes handed out. There is interest in doing a Fall and Winter version of the Adventure Passes.

Incident Report from July: Reviewed incident report from July 18, 2024.

Public Input: (Comments limited to 10 minutes)

Unfinished Business:

Programming Update: Reviewed the SRP programs. The Fly Tying/Fishing event with GFP and Parks and Recreation was postponed due to rain. Rescheduled for October 12. Other SRP programs went as scheduled. Upcoming events include: Balloon Hippie (8/12), Pop-Up Craft Day (8/13), and SDHSF History Talk – Eliza Blue (9/10). September is Library Card Sign-Up Month.

SDLA Conference: Cheyenne Chontos and Jo Helland will be attending the 2024 SDLA Conference in Aberdeen, SD. Currently no board members are planning to attend.

Accreditation: Accreditation is due August 30. The HCL is poised to be re-accredited. Chontos will check to see if Groon can contribute to the CE hours needed.

New Business:

Summer Reading:

- Started: May 28
- Ended: July 31
- Last day to pick up prizes: August 16
- 2024 SRP total sign-ups:
 - 64 Preschool
 - 258 Elementary
 - 85 Middle School
 - 35 High School
 - 104 Adult
 - 546 Total
- 2024 SRP total challenge finishers (as of 8/6/2024):
 - 31 Preschool
 - 138 Elementary
 - 36 Middle School and High School
 - 28 Adult
- 2023 SRP total sign-ups:
 - 63 Preschool
 - 302 Elementary
 - 81 Middle School and High School
 - 446 Total
- 2023 SRP total challenge finishers:
 - 22 Preschool
 - 124 Elementary
 - 33 Middle School and High School
 - 179 Total

- 233 Total

Confidentiality policy: Reviewed the proposed confidentiality policy. Bouza moved to pass the confidentiality policy as written. Seconded by Maxwell. Passed unanimously.

Reinstatement of Stephanie Bouza on Board: Patterson moved to reinstatement Stephanie Bouza on the HCL Board. Seconded by Langerock. Passed unanimously.

Reinstatement of Eve Langerock on Board: Bouza moved to reinstate Eve Langerock on the HCL Board. Seconded by Patterson. Passed unanimously.

Konda-Varilek update: Konda-Varilek will be moving from Harrisburg and thus resigns from her position on the Board.

Other:

Book club: Discussed Book Club updates. The Book Club has two new regular members. The June book was *Sooley* and the July book was *Hello Beautiful*. The August book will be *The Challenge*.

Set Date for Next Meeting: Thursday, September 12, 2024.

Adjournment. Meeting adjourned at 6:05pm.