

Harrisburg Community Library Board Minutes

Thursday, November 14

5 p.m., Harrisburg Community Room

Roll Call and declaration of quorum. Kevin Maxwell, Eve Langerock, Stephanie Bouza, Rob Doyen, Cheyenne Chontos (Director), Andrea Irish (Board candidate), Sarah Christenson (Board candidate), Andrew Lathan (Board candidate).

Amendment/Adoption of Agenda. Motion by Doyen to approve the agenda, seconded by Langerock. Motion approved.

Reading and approval of minutes of previous meeting. Motion to approve the October 2024 minutes by Langerock, seconded by Bouza. Motion approved.

Financial and statistical report update. Reviewed the September 2024 financial report and October 2024 financial report.

Library Director/Staff Reports:

October 2024 Attendance:

- 561 Adults
- 533 Children
- 1094 Total (in library attendance)
- 63 Phone Calls
- 17 New Memberships
 - o 26 Adults
 - o 8 Children

October 2023 Attendance:

- 462 Adults
- 429 Children
- 891 Total (in library attendance)
- 61 Phone Calls
- 12 New Memberships

October 2024 Computer Use: 33

October 2024 Crafts and Passive Programs: 225

Public Input: (Comments limited to 10 minutes)

Unfinished Business:

Programming Update:

Previous

- Fly Fishing with Harrisburg Parks and SD GFP (10/12) - A:2
- Fall Storytime
 - 10/1 - A:7, C:10
 - 10/8 - A:8, C:13
 - 10/15 - A:4, C:5
 - 10/22 - A:7, C:9
 - 10/29 - A:7, C:8
- Robotics Club with Lincoln County 4-H (10/16) - C:12
- Headstart Storytime (10/17) - A:4, C:14
- Teen Wizard Mystery (10/26) - C:4
- Teen/Adult Wizard Mystery (10/26) - A:6, C:3
- Pop-Up Storytime (11/5) - A:1, C:2
- The Magic of Clean Teeth (11/5) - A:4, C:5
- All Ages BINGO (11/7) - TBD
- Library Closed (11/9 - 11/11)
- Storytime South Dakota (11/12) - A:7, C:10

Current/upcoming

- Library Closed for Staff Training (11/16)
- Evening Storytime (11/18)
- Storytime (11/19)
- Library Open from 10am – 1pm (11/27)
- Library Closed (11/28 - 11/30)
- Sensory Santa (11/30)
- Hometown Holidays (11/30)

Old Business:

Late fees: Tabled until the December 2024 meeting.

- Circulation 4/1/2022 - 10/31/2022: 22,424 Total; 15,444 Children's
- Circulation 4/1/2023 - 10/31/2023: 22,891 Total; 15,707 Children's
- Circulation 4/1/2024 - 10/31/2024: 26,154 Total; 17,674 Children's
- Total Circ Growth 2022 – 2023: 2.08%
- Children's Circ Growth 2022 – 2023: 1.70%
- Total Circ Growth 2023 – 2024: 14.25%
- Children's Circ Growth 2023 – 2024: 12.52%

New Business:

Collection Development Policy: Doyen moved to approve updates to the Collection Development Policy in accordance with South Dakota State Law 22-24-56, seconded by Bouza. Motion approved.

Election of Board President: Bouza motioned for Doyen to be elected Board President, seconded by Langerock. Motion approved.

New HCL Board members: Doyen, Bouza, Langerock elected Andrea Irish and Sarah Christenson to fill the two vacant Board positions.

Other:

City update: The City has put in an offer for a new City Administrator, who is planning to start at the end of January 2025.

Set Date for Next Meeting: Thursday, December 12, 2024 at 5pm in the Heritage Community Room.

Adjournment. Motion by Bouza to adjourn, seconded by Langerock. Motion approved. Meeting adjourned at 6pm.