

Harrisburg Community Library Board Agenda

Thursday, December 11, 2025

5 p.m., Harrisburg City Hall (301 E Willow St, Harrisburg, SD)

Roll Call and declaration of quorum.

Amendment/Adoption of Agenda.

Reading and approval of minutes of previous meeting. November 2025 minutes.

Financial and statistical report update. November 2025 financial report.

Library Director/Staff Reports:

November 2025 Attendance:

- 386 Adults
- 393 Children
- 779 Total (in library attendance)
- 34 Phone Calls
- 14 New Memberships
 - o 15 Adults
 - o 24 Children

November 2024 Attendance:

- 432 Adults
- 417 Children
- 849 Total (in library attendance)
- 50 Phone Calls
- 9 New Memberships

November 2025 Computer Use: 15

November 2025 Crafts and Passive Programs: 61

November 2025 Circulation:

- 2,622 Physical Check-Outs
- 918 Libby Check-Outs

November 2024 Circulation:

- 2,618 Physical Check-Outs
- 753 Libby Check-Outs

Public Input: (Comments limited to 10 minutes)

Unfinished Business:

Programming Update:

Previous

- Morning Storytime (11/18) - 4 Adults, 6 Children
- Robotics Club with Lincoln County 4-H (11/19) - 15 Children
- Teen Advisory Board (11/20) - 1 Child
- Teen & Adult Craft: Place Name Cards (11/24) - 2 Adults, 2 Children
- Head Start Storytime (11/24) - 3 Adults, 9 Children
- Morning Storytime (11/25) - 5 Adults, 6 Children
- Morning Storytime (12/2) - 3 Adults, 5 Children
- Sensory Santa with the Harrisburg DAC (12/7) - 22 Adults, 24 Children

- Evening Storytime (12/8) - 3 Adults, 5 Children
- Spice of the Month Club: Ground Nutmeg (12/8 - 12/12) - 11 Adults
- Storytime (12/9) - 4 Adults, 4 Children
- All Ages Craft: Decorating Ornaments (12/9) - 9 Adults, 17 Children

Upcoming

- Morning Storytime (12/16)
- Robotics Club with Lincoln County 4-H (12/17)
- Teen Advisory Board (12/18)
- Family Movie: The Muppet Christmas Carol (12/23)
- Library Closed (12/24 - 12/27)
- Family Movie: Elf (12/29)
- Library Open from 10am – 1pm (12/31)

Public Library Trustee Handbook. Review Chapter 2 of the South Dakota State Library's Public Library Trustee Handbook.

New Business:

Review of Open Meeting Laws. Annual review of the Open Meeting Laws per SD.B. 74.

Review Collection Development Policy. Review updates to the Collection Development Policy regarding requests for reconsideration per H.B. 1239.

Furniture update. The library has put in new shelving and rugs in the children's and teen spaces.

ALA's Resilient Communities: Advancing Sustainability in and through Libraries. Cheyenne Chontos was selected as 1 of 100 public library workers across the US to participate in the ALA's Resilient Communities program from January – June 2026.

Other:

City update.

Set Date for Next Meeting: Thursday, January 8, 5pm. City Hall.

Adjournment.